



June 2015

Alberta Association of Radiology Managers

AARM News

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This issue of AARM News will include information on the items that the AARM Executive and Education Committees have been involved with over the last several months. These committees meet regularly to ensure that our mandate of providing ongoing education and support to our membership is upheld. In these meetings bylaws, website content and conference plans are discussed. Improvements are constantly in progress.

Our Mission

We are an Association of Radiology Managers who facilitate meetings and educational seminars for the purpose of disseminating information among the members of the association in the province of Alberta in order to provide professional growth through education, consultation, and communication with peers, and ensure a stronger professional presence and liaisons with other health care agencies.



*AARM Executive and Education
Committees*

AARM Executive

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AARM Education Committee

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Education Chair

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Wes Henschel

Heather Hannaford

Mark Sevcik

Devin Demitor

Travis Stroh

Web Administrator
Bob Small

Toshiba of Canada Ltd
Phone: 780-908-8184
Robert.Small@toshiba.ca



President's Message

This year's AARM Executive and Education Committee have been busy planning an exciting 2015 AARM conference in Red Deer.

The AARM remains committed to providing our membership with the unique opportunity to build relationships with Diagnostic Imaging leaders from across the province and with representatives of the many vendors that supply us with equipment and supplies.

The theme of this year's conference is "Climbing to New Heights". Whether it is using data to make decisions, keeping a work-life balance, providing quality patient care or finding ways to improve your team's performance, we all strive to achieve a higher level of success.

"Coming together is a beginning; keeping together is progress; working together is success"

Henry Ford

The conference will begin Wednesday evening with a networking event at 6:30 pm in the Radisson Hotel and Spa. Thursday begins at 9:00 am, a little later start to give those driving from Calgary or Edmonton a little more time to arrive. The AGM will be at 1:00 pm and will include an open discussion on future direction of the AARM.

Our guest speakers will include:

Mark MacMillan, Director DI, PLC - Using Data to Support Decision Making.

Lucy Lee, Instructor, Saskatchewan Polytechnic - Work Life Balance.

Dr. Colin Del Castilho, Facility Medical Director SHC - Patient and Family Centred Care

In addition to the above, we will also be having a panel discussion on "Moving our Profession Forward".

Friday will be our keynote event. We will be having a half-day workshop on Team Performance, which simulates the 1986 climb of Mount Everest, by Starfish Learning Inc. See the attached Team Performance brochure for more details.

I'm looking forward to seeing everyone in Red Deer this September and hope you have a great summer.

Ken Dunstall
President, 2015 AARM



Treasurer's Report

It was great to see you all last year in Banff both weathered and the new. Banff is such a great venue to host a conference. I hope that winter treated you all fairly and that this new year brings you success and fulfillment.

A special thanks to all our members who continue to show support with your attendance at the conference. Thank you very much to all the vendors who continue to attend and support the AARM annual conference.

As mentioned in last year's news letter members now have the opportunity to pay for the conference and membership via PayPal and our new website www.albertaarm.ca. If you have any questions regarding this method please do not hesitate to contact me.

I am looking forward to this year's 2015 conference in Red Deer. This is a new venue for us and the education committee has been working hard on providing you all with an enhanced educational experience. Please come out and attend. Encourage others to attend as we recruit new leaders within our community. The networking opportunity with your provincial counterparts is fantastic. Let's make this conference a great one!

Finally, this will be my last year as the treasurer. Please consider this position for the upcoming year. It's not a difficult job and I would be more than willing to pass on the knowledge I have learned whilst in the position. It's been a pleasure.

Hope to see you all there!

Quinn



Lifetime Member Nominations

At this time we're calling for nominations for "Lifetime Member".
Nominations will be closed on July 1, 2015.

Eligibility:

- i) Nominees should have a minimum of ten (10) years in the field of Radiological Sciences and Imaging except under extraordinary circumstances;*
- ii) Must have served on the executive or a committee for the AARM;*
- iii) Must have been a member of the AARM for a minimum of five (5) years;*
- iv) No currently active **committee** member shall be eligible for nomination.*

Please submit your nomination to the Vice President of the AARM Terra Hayward via email at: Terra.Hayward@albertahealthservices.ca.

New Executive and Education Members

Last year at our 2014 Conference in Banff we saw several members enthusiastically come on board for the education and executive committees. Thank you and welcome!

- ❖ Devin Demitor - the newest member of the AARM Education Committee
 - ✓ Thank you to Ellen Sitler for your wonderful contributions to the Education committee!
- ❖ Bob Small - our new Website Administrator
 - ✓ Thank you to Carmen Kraft for your dedication to getting our new website up and looking great!
- ❖ Leane Young – our new Secretary
 - ✓ Thank you Dana Meroniuk for doing a fantastic job as our previous Secretary!



AARM Executive Committee Vacancies and Nominations

2015 Vacancies

Vice-President:

- i) shall, in the absence of the President, perform the functions of that office;
- ii) shall otherwise support and assist the office of the President in the effective management of that office;
- iii) shall be Chairperson of the Nominations/By-Laws Committee.

Second year as President:

- i) shall preside over all meetings of the Executive and the general membership;
- ii) shall assure that all the affairs of the Association are properly managed, and all activities are in keeping with the objectives herein defined;
- iii) shall provide public relations liaison with other organizations as required;
- iv) shall ensure that the necessary Association forms are completed annually per Provincial Government Regulations;
- v) shall represent the AARM at related conferences or appoint a designate;
- vi) shall ensure all records of the Association are centrally archived.

Treasurer:

- i) shall maintain an accurate and up-to-date record of financial transactions of the organization;
- ii) shall have custody of these records and shall make them available to members upon request;
- iii) shall serve as a standing member of the Education Committee;
- iv) shall maintain a current membership file.

Terms of Office:

The term of Executive office shall be effective from the date of election to the completion of the next Annual General Meeting. The term of office for the Secretary and Treasurer shall be two (2) years with the option of stepping down after one (1) year. No one member shall serve more than two (2) terms in the same office.

The immediate past President should be available as a resource person to provide assistance to the current President as required.



Alberta Association of Radiology Managers

2015 Nominations

This year, AARM is asking for nominations for **Vice President and Treasurer**. The terms will begin after the Annual General Meeting in September 2015.

There will be a second call for nominations at the Annual General Meeting at which time the membership will vote.

Nominations can be made via email to the current Vice President, Terra Hayward at:

Terra.Hayward@albertahealthservices.ca

Please include:

Name of Nominee:

Position of interest:

2015 Dues Notice

2015 Membership Fees are Due by July 31,2015

Members now have the ability to pay conference registration and annual dues online via PayPal at www.albertaarm.ca.

Members wishing to pay by cheque, please send payment and contact information to:

Quinn West
Diagnostic Imaging Services
Cross Cancer Institute
11560 University Avenue
Edmonton, AB T6G 1Z2

You will receive a receipt once your payment has been received and approved.

Members delinquent in payment of dues will be required to pay non-member conference fees if payment is not received by August 31, 2015.

[Please see BYLAWS Article VI – Fees](#)

REINSTATEMENT

Reinstatement of membership privileges shall be achieved by payment of the current year's dues plus a re-application fee of twenty dollars (\$20.00).



Proposed Bylaw Amendments

Please review the proposed bylaw amendments. Amendments will be put to the membership for voting at the 2015 AGM in Red Deer, Alberta.

Amend the following addition to Article III Executive Officers:

6. Website Administrator:

- i) shall serve as a liaison between the Website Developer and Executive Committee.
- ii) shall ensure that all website content is reviewed and approved by the Executive Committee.
- iii) shall ensure that all website content is accurate and up to date.
- iv) Shall serve when requested by the executive in a non-voting advisor role on committees
- v) Shall notify the executive of costs/expenses to maintain the website and options to enhance the website for the membership
- vi) Shall serve a term of two (2) years with the option to step down after one (1) year with no limit on the maximum consecutive number of terms served. **The position will be posted by the nominations committee each year after the first two-year term, to allow other members to assume the role, if interested and approved by the membership by vote.**
- vii) Shall ensure new administrators receive sufficient training to perform the duties.
- viii) This role can be filled by associate or active members as the limited powers of the role distinguish it from other executive office roles in that the role can advise committees when requested but has no official authoritative power.

Reasons:

1. Ensures that the AARM website is functional and up to date.
2. Ongoing maintenance of the AARM website as a valuable communication tool for the membership and sponsors.
3. Ensures members can assume the role of Website Administrator after the current Website Administrator has served their two-year term.



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Education Report

The 2014 conference was once again held at the Juniper Lodge in Banff. Since the 70's theme went over so well last year, we decided to advance a decade and make this year's theme Rock of Ages. Our conference started on Wednesday evening in the hospitality cabin where we socialized with colleagues and friends. We even sang a little Karaoke. A great time was had by all and the tone was set for a successful conference.

Thursday morning started with a delicious breakfast, followed by a morning of informative and interesting speakers. Travis, our president started the conference off and then we had informative presentations from the following

1. Steve DeColle – *“Cultural Competence”*
2. Susan Walker & Sue Steckle – *“Provincial Quality Program Update”*
3. Dr. Bill Sevcik - *Helping Build Healthcare Projects in the Developing World: A Few Things I Have Learned the Hard Way*
4. Dr. Jason Prevost- *“Influenza: History & Imaging”*

Members then had a chance to enjoy a delicious lunch while taking in the captivating mountain landscape. The afternoon began with the Annual General Meeting, and finished off with

5. Lyndsay Arndt – *“ACCLXT update”*
6. Kathy Hilsenteger – *“ACMDTT & ADSA update”*
7. Susan Walker - *Provincial DI Safety & QC*

Members concluded the business day and started to prepare for the 80's party later that evening at the Juniper Bistro. One thing is for sure, the laughs started early. The costumes were amazing. Celebrities were spotted everywhere in the mountains. The cast of The Breakfast Club showed up. And we had appearances by Bert and Ernie, Madonna, Pat Benetar, MC Hammer, and a few 80's graduates.

The AARM Lifetime Member Award was postponed until the 2015 conference.

Past President award was presented to Darrin Gerl, who could not attend this year, but he did send a fabulous message to the group.

Friday morning's session was given by our guest keynote speaker, Margaret Murphy. She ran a workshop on, *“I'm all Ears: The Art and Craft of Listening”*. The workshop was well received and this prompted the executive and education committee to explore other leadership workshops for future conferences.

The AARM Executive and Education Committee would once again like to take this opportunity to thank all who attended the 2014 conference “Rock of Ages”. We would also like to thank our vendors who so generously supported this conference!

Thank you!

The 2014 Education Committee



Alberta Association of Radiology Managers

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*Conference Dates:
September 16 – 18, 2015*

*Red Deer, Alberta
Radisson Inn (Formally iHotel 67)*

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Booking Details
Call Radisson in Red Deer at:
1-403-342-6567
Or
1-800-667-4367
Ask for AARM Rate \$129.99 (+tax)
Rooms are blocked until
September 1, 2015



Alberta Association of Radiology Managers

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Team Performance

*Presented by StarFish Learning Inc.
September 18 – Half Day Presentation*

“Whether you are on the mountain, or in an organization, high-performance teams are aligned with a shared vision, are clear about their roles & responsibilities, know how to go through conflict by separating facts from assumptions, and they make tough timely decisions that have risk.”



2015 AARM Conference

2015 Conference Program

Wednesday, September 16

1830 Registration, Hospitality Suite
Room: David Thompson East

Thursday September 17

0600-0900 Breakfast on your own (included with room)

Conference Meetings and AGM

Room: David Thompson West

0900-0915 Opening Remarks
-Ken Dunstall, AARM President

0915-1015 Using Data to Support Decision Making
-Mark MacMillan, Director DI, PLC

1015-1035 Break

1030-1130 Clinical Imaging Presentation
TBD

1130-1230 Work Life Balance
Lucy Lee, Instructor Saskatchewan Polytechnic

1230-1330 Lunch

1330-1445 Annual General meeting

1445-1500 Break

1500-1545 Patient and Family Centered Care in Alberta
-Dr. Colin Del Castilho

1545-1630 Panel Discussion with ACMDDT, ADSA, ACCLXT

1830 Cocktail Reception/ Dinner/ Dance
Room: Cascades Ballroom



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2015 Conference Program

Friday September 18

0630-900 Breakfast on your own (included with room)

Conference Meetings

Room: David Thompson West

0900-1300 Feature Workshop!
Team Performance Workshop (with break)
Gain Alignment
Define Team Roles
Appreciate diversity
Inspire performance
Make good decisions

1300-1315 Closing Remarks
Ken Dunstall, AARM President

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Conference Theme

*Peaks and Plaid
Climbing to New Heights*

Dress in Plaid! Even Present in Plaid!



Join us Wednesday evening for networking, icebreaker activities, and refreshments.

Thursday Night, we will have our annual dinner and dance. The dress is mountain plaid or mountain formal.

Here are some more ideas.....





Alberta Association of Radiology Managers

Pizza Party Winners



(Photo Courtesy of Mark Sevcik, Director Performance and Quality RCA Diagnostics)